

SWB annual development plan.

Action	Timescale	Outcome	Responsibility	Status/Progress
*Review of Slough Joint Wellbeing Strategy:				
*1. Agree statement of purpose/vision for SWB	TBC – needs to align with updated SJWS/SBC 5 year plan - TBA	1. Shared sense of purpose for all SWB members. 2. Increased understanding about what the SWB will do for SBC staff and SWB partner agency staff and stakeholders	SJ	Await agreement from SWB/Awaiting timescale for SBC 5 year plan. CCG 5 year plan in place.
*2. Carry out a root and branch review of SWB/SJWS priorities	TBC – needs to align with SJWS/SBC 5 year plan - TBA	1. Clear and aligned priorities based on operational and local need.	SJ	
*3. Map local SWB/SBC public spend to highlight areas of focus	By end of financial year April 2015	1. SWB will have clear understanding of how funding links to key priorities for partners.	SJ	
*4. Agree SWB key priorities	TBC – needs to align with SJWS/SBC 5 year plan - TBA	1. SWB members clear on what SWB will deliver. 2. SBC staff and SWB partner agency staff will be clear on what SWB will deliver.	SJ	
*5. Agree what good performance for the SWB looks like	TBA agreed based on SJWS/5 year plan timescales and completion of action 4	1. Success is clearly defined. 2. Improved ability to performance monitor and evidence impact of SWB.	SJ	
*6. Agree monitoring and reporting of priorities with milestones	TBA agreed based on SJWS/5 year plan timescales and completion of action 5	1. SWB can evidence progress, delivery and impact against priorities.	SJ	

APPENDIX A

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*7. Agree an annual SWB workplan based on agreed priorities	TBA agreed based on SJWS/5 year plan timescales and completion of action 4,5 & 6	1. SWB will focus on key activity.	SJ	
*8. Look at agreeing SWB shared budget to enable further development.	TBA agreed based on SJWS/5 year plan timescales and completion of action 4,5 & 6	1. Further Improve input into BCF planning. 2. Better enable SWB to effectively commission joint services.	SJ	
*9. Following review of priorities - refocus PDGs looking at governance, purpose/focus and performance management	TBA based on completion of actions 1 - 8	1. PDG will have clear focus and workplan. 2. PDGs will have appropriate membership. 3. PDGs will link directly to work of the SWB.	SJ	
Actions independent of SJWS review				
10. Update SWB ToRs – “Welcome to SWB” proposed	End of November for Welcome guide. May 2015 for updated terms of reference	1. SWB members will be clear of how board operates and their role. 2. Increased awareness and understanding across a range of stakeholders about what SWB does and why.	SJ	
11. Implement SWB newsletter	By end of August 2014	1. A wide audience will have an understanding of what the SWB is, what it does and how this related to their work or their lives in Slough. 2. Increased attendance at SWB meetings from interested parties.	SJ	Complete – 1 st edition with SWB members for comments

APPENDIX A

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12. Agree and invite Acute Service rep	By end of November 2014	1. Key delivery partners are involved in key decision making of the board.	SJ	
13. Manage a balance between and mechanism for formal and informal SWB business and discussions	By end of December 2014	1. SWB members will be able to carry out creative planning in an informal environment. 2. SWB will continue to develop and grow in terms of effectiveness.	SJ	Not yet started
14. NHS England to attend meetings	With immediate effect	1. Governance is improved with attendance from NHS England. 2. Support and challenge for and from SWB is enabled more efficiently.	SJ	Letter sent to Mathew Tait NHS England requesting attendance
15. Consider BCF workshop for SWB to get to grips with key issues and challenges	By January 2015	1. Further Improve input into BCF planning. 2. Better enable SWB to effectively commission joint services.	SJ	To be organised post BCF delivery plan submission to NHS England on 19 th September